



**SAPA Board Meeting Mins  
Tuesday, April 1, 2025, 6pm  
Virtual Meeting via Zoom**

- A. Members Present:** Roz, Geza, Molly, Dan, Kara, Kim  
**Guests Present:** Brian Kirst, Aaron Schwartz, Anton Konev
- B. Board Meeting Minutes and recap from March 2025 (See Below)**
- **Approved**
- C. 2025-2026 Board Officer Elections: (Dan on behalf of Fausto)**
- **Please provide Fausto with any additional nominations by Fri April 4, 2025**
  - Election will take place at the May 1, 2025 Board Meeting in accordance with By-Laws.
  - Open Positions:
    - Chair
    - Vice-Chair
    - Treasurer
    - Secretary
- D. 2025-2026 Board of Director Vacancies: (Dan on behalf of Fausto)**
- **Please provide Fausto with nominations by April 28, 2025**
- E. Public Service Excellence Awards Ceremony Update: Dan**
- Excellence Awards Review Committee has completed its review of the nominations received and have submitted their recommendations for the Board's approval (see attached Proposal)
  - Rockefeller Award for Distinguished Public Service – recommendation submitted for Board's approval (see attached Proposal)
    - **Board reviewed**
  - AGA has indicated they will once again partner with SAPA and will include their award for Outstanding Achievement in Government

Accountability. **They will submit the information about their awardee for inclusion in the program no later than April 15<sup>th</sup>.**

- Robert McEvoy Excellence in Local Government Service Award – **awaiting recommendations.**
  
- Steigman Award for Excellence in Teaching –
  - Brian Nussbaum has agreed to Chair this year’s Nomination Review Committee and will be joined by Luis, Eugene Monaco, and Richard Rose.
  - Call letters were issued to the following schools: Rockefeller College; UAlbany's College of Emergency Preparedness, Homeland Security and Cybersecurity; the Maxwell School at Syracuse; Marist College, Pace University; and Binghamton University
  - We have received nominations from the Maxwell School at Syracuse University and Marist College and expect a nomination from Rockefeller College.
  - May 2025 Board meeting will be devoted to final preparations for the May 21, 2025 Awards Ceremony.

**F. Essentials Update:**

- April session – Navigating the Civil Service System – Wednesday, April 9, 2025, 5:30 pm, Comptroller’s Building, Training Rooms 3F-G, 110 State Street, Albany

**G. Programming Update: Molly**

- **Leaders Learn Sessions**
  - March 13 session debrief – virtual was success
  - Upcoming sessions: April 10
  - Attendees seem to really enjoy book club, may want to consider continuing for future
  
- **June Event**
  - Mixer (more info to come) – Molly will have more info to share during May meeting

**H. Membership Update: Molly**

- a. **No new requests/ applications for members**

**I. Treasurer’s Report: Kara**

- a. \$1800 deposits for dues (some more money to be transferred)
- b. Constant contact payment for \$88

- c. Venmo charged \$195 to account (Kara reached out to Chris). Currently don't have venmo account, Kara will look into
- d. Maybe make donation button more prominent

**J. Communications Update: Kara and Winston**

- a. Team met to go over website updates, will have additional updates next month
- b. Please send approved by-law changes (approved during annual meeting by those present) and other sections that need to be updated for website

**K. Secretary Update: Kim**

- a. 2025 dues (Kim will share out additional notices)
- b. Board members please pay dues!

**L. Schedule of Upcoming Meetings**

- **Next Board Meetings:**
  - May 6<sup>th</sup>, 2025 -- **HYBRID, OSC (Changed to HYBRID)**
  - June 3<sup>rd</sup>, 2025 – **HYBRID, OSC**
- **Excellence Awards:**
  - **May 21<sup>st</sup>, 2025**

**M. Adjourn Formal Meeting Time:**



**SAPA Board Meeting Agenda  
Tuesday, March 4, 2025, 6pm  
Virtual Meeting via Zoom**

**E. Members Present:** Geza, Dan, Kim, Molly, Mila, Kara, Fausto, Roz, Henrik  
**Guests Present:** Luis

**F. Board Meeting Minutes and recap from February 2025 (See Below)**

**G. Chair Update: Dan**

- **2025 Excellence Awards Updates**
  - Notice for nomination submission have gone out (deadline extended to 3/10) – Kim will send out another reminder
  - Two nominations received so far
  - Joan Sullivan will serve as Excellence Awards Committee chair again (convening the committee)
  - 3/24 Excellence Awards Committee will share nominations with Dan, and SAPA board will review during April board meeting
  - Brian Nussbaum will serve as the Arnold Steigman Excellence in Teaching Award Review Committee. Other members of the Committee include Luis, Gene Monaco and Richard Rose.
  - Key note speaker secured (will do follow up in April)
  
- **2025 -2026 Board Vacancies**
  - Kim reached out to board members with expiring terms in June 2025 (may have up to 3 vacancies)
  - Will discuss vacancies during Annual Business Meeting in April with SAPA members (Kim will draft up notice and share out with members prior to April meeting)

- **2025-2026 Board Officer Elections**
  - Election will take place in May 2025, results reported out at the June 2025 Board meeting. Board members are reminded to submit nominations for the following open positions **no later than March 31, 2025.**
  - **Open positions**
    - a. Chair
    - b. Vice-chair
    - c. Secretary
    - d. Treasurer

## **H. Collaborative Discussion**

- **Annual Business Meeting 4/1/25 (NOTE: copy of the 2024 slide deck is provided along with these minutes)**
  - Slides in development
  - Kara slide for finances
  - Kara/ Winston slide for communications
  - Molly slide for programs/membership (Molly, Dan, and Kim to gather numbers of new members from 2024 to now)
  - Please update respective slides by March 20<sup>th</sup>, Dan will review and share updates by March 21<sup>st</sup>)
  - 11 registrants as of 3/4
- **Old Business**
  - **Additional Funding Streams**
  - Will add to slides for new initiatives for 2025-2026
    - a. Discussion on charging non-members for attending programs
    - b. Discussion on Organizational Membership (flat fee with certain amount of memberships)

## **I. Essentials Update: Dan**

- Session tomorrow on Implicit Bias
- Dan working with Roz - dates for her session (Personal Branding)

## **J. Programming Update: Molly, Luis, Mila**

- **Leaders Learn Sessions**
  - Feb 13 session debrief
    - a. 11 attendees, great discussion (excellent facilitation!)

- Upcoming sessions: Mar 13, Apr 10
  - a. 26 registered for virtual on March 13
- May want to continue to look at book club for future, well received
- **May Event**
  - Awards Ceremony
- **June Event**
  - Mixer (more info to come) – Molly working on finding location
  - Roz will ask about potential space at forum
- **Future Events**
  - Comedy/ socials for Fall
  - Other considerations Meadowdale Winery
- Mila agreed to serve as SAPA Program Chair for 2025-2026.

**K. Membership Update: Molly**

- Molly will follow up with new members (3 from Feb meeting)

**L. Treasurer's Report: Kara**

- 1 payment to constant contact
- Current balance \$5015.59
- Dues from 20 members (Kara will transfer to account)
- Expenses will start late April/ early May for Awards Ceremony

**M. Communications Update: Kara and Winston**

- Communications via social media with reminders of upcoming events
- 233 view FB
- 999 impressions on linked-in
- Website (posted updates, recreated membership page, created new dues page, form for 80+, option also added for additional contributions)- 908 views

**N. Secretary Update: Kim**

- 2025 dues
- Listservs being updated

**O. New Business**

- Thoughts on holding session in July for enhancing board operations ahead of Fall
  - Discussion of expectations, committee sign-ups

- DISC assessment (cost associated, Geza happy to volunteer services to SAPA and has credits so SAPA would have no cost while credits last)

**P. Schedule of Upcoming Meetings**

- **Next Board Meetings:**
  - Apr 1<sup>st</sup>, 2025 – **ZOOM (Changed to ZOOM only) – Annual Business Meeting/ Board Meeting**
  - May 6<sup>th</sup>, 2025 -- **HYBRID, OSC (Changed to HYBRID)**
  - June 3<sup>rd</sup>, 2025 – **HYBRID, OSC (final meeting of the year)**
- **Awards Ceremony**
  - May 21<sup>st</sup>, 2025

**Q. Adjourn Formal Meeting Time: 6:56pm**