



Public Service Excellence Awards NOMINATION

NOMINEE INFORMATION: (check one) Individual _____ Team _____	
<i>Name:</i>	<i>Title:</i>
<i>Agency:</i>	<i>Address:</i>
<i>City:</i>	<i>State: Zip:</i>
<i>Email:</i>	<i>Alternate email:</i>
<i>Approximate number of Years in Position:</i>	
<i>Other Government Positions Previously Held:</i>	
<i>Other Relevant Experience:</i>	
<p><i>Please write and attach information that thoroughly describes how the individual or team contributed to the overall enhancement of public administration or policy in the State of New York. Emphasize how the individual or team: (1) serves as a role model and personifies public service; (2) is clearly distinguished from his or her peers or from other teams; (3) has made significant improvements to the organization and/or its services and (4) has changed the way the organization operates to better achieve its goals or deliver better service, and/or achieve substantial financial savings. You may include an anecdote or description that provides perspective on the nominee's impact, motivation, management style, or any other relevant qualities or characteristics. Elected officials are not eligible for nomination.</i></p>	
<i>Additional Comments (provide attachment):</i>	
NOMINATOR	
<i>Name:</i>	<i>Title:</i>
<i>Phone:</i>	<i>Email:</i>
<i>Department:</i>	<i>Relationship to Nominee:</i>
<i>Signature of Agency Director or Designee</i> Print Name of Agency Director/Designee	

Please make sure to save a copy of your nomination for your records.

Email nominations no later than Monday, March 3rd to: sapaawards@gmail.com PDF versions of signed forms are acceptable. Depending on the number of nominations received, the evaluation committee may schedule follow up interviews with the nominator.

Questions should be sent by email to sapaawards@gmail.com Additional copies of this nomination form may be found at www.stateacademy.org.